



# GUIDELINE IN CASE OF CLAIM

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## **Who do you contact in case of claim?**

Funk International Austria GmbH

M: j.haidinger@funk-austria.com or m.meiberger@funk-austria.com

T: +43 (0) 662 63 62 68

## **Which deadlines have to be met?**

Claim notification towards insurance broker Funk and/or insurance company UNIQA has to be made within 14 days after trade fair closing. All claims reported at a later date cannot be considered. In case of third party negligence the author of damage has to be held liable without delay. Claims caused by theft or fire need to be reported to the police immediately, however one week after official trade fair closing at the latest.

## **How much is the deductible?**

In case of theft and in case of damage a deduction of EUR 250.00 is agreed.

## **Which documents are needed for claim processing?**

### **In case of damage:**

- description of course of damage
- quotation for repair
- original purchase bill and quotation for replacement if repair is not possible or economically useless (total loss)
- pictures of damaged goods
- In case of damage by fire a legal report confirmation has to be provided.

### **In case of theft:**

- immediate police report
- original purchase bill
- replacement quotation or calculation of production costs

## **general information**

Rights and duties of the contract apply for exhibitors only. Insurance premium payment via Reed Exhibitions Salzburg GmbH.